

SECTION 230923

DIRECT DIGITAL CONTROL (DDC) SYSTEM FOR HVAC

PART 1 - GENERAL

1.1 STIPULATIONS

- A. The specifications sections "General Conditions of the Construction Contract", "Special Conditions", and "Division 1 - General Requirements" form a part of this Section by this reference thereto, and shall have the same force and effect as if printed herewith in full.

1.2 SUMMARY

- A. Section Includes:

- 1. DDC system for monitoring and controlling of HVAC systems for the following:
 - a. VAV upgrades at Cafeteria.
 - b. Hydronic cabinet unit heaters at Parking Garage Levels P1 and P2 in the area of the new elevator.
 - c. Mini-split AC system.
- 2. Delivery of selected control devices to equipment and systems manufacturers for factory installation and to HVAC systems installers for field installation.

1.3 DEFINITIONS

- A. Algorithm: A logical procedure for solving a recurrent mathematical problem. A prescribed set of well-defined rules or processes for solving a problem in a finite number of steps.
- B. Analog: A continuously varying signal value, such as current, flow, pressure, or temperature.

1.4 SUBMITTALS

- A. Qualification Data:

- 1. Systems Provider Qualification Data:
 - a. Resume of project manager assigned to Project.
 - b. Resumes of application engineering staff assigned to Project.
 - c. Resumes of installation and programming technicians assigned to Project.
 - d. Resumes of service technicians assigned to Project.
 - e. Brief description of past project including physical address, floor area, number of floors, building system cooling and heating capacity and building's primary function.
 - f. Description of past project DDC system, noting similarities to Project scope and complexity indicated.
 - g. Names of staff assigned to past project that will also be assigned to execute work of this Project.

- h. Department contact information for past projects including name, phone number, and e-mail address.
 - i. Contractor contact information for past project including name, phone number, and e-mail address.
 - j. Professional and Consultant contact information for past project including name, phone number, and e-mail address.
- 2. Manufacturer's qualification data.
- 3. Testing agency's qualifications data.
- B. Data Communications Protocol Certificates: Certifying that each proposed DDC system component complies with LonWorks.
- C. Product Test Reports for each product that requires testing to be performed by manufacturer.
- D. Preconstruction Test Reports: For each separate test performed.
- E. Source quality-control reports.
- F. Field quality-control reports.
- G. Sample Warranty: For manufacturer's warranty.
- H. Operation and Maintenance Data: For DDC system to include in emergency, operation and maintenance manuals.
 - 1. In addition to items specified in Section 017823 "Operation and Maintenance Data," include the following:
 - a. Licenses, guarantees, and warranty documents.
 - b. Recommended preventive maintenance procedures for system components, including schedule of tasks such as inspection, cleaning, and calibration; time between tasks; and task descriptions.
 - c. Owner training materials.
- I. Include product manufacturers' recommended parts lists for proper product operation over four-year period following warranty period. Parts list shall be indicated for each year.

1.5 QUALITY CONTROL

- A. DDC System Manufacturer Qualifications:
 - 1. Nationally recognized manufacturer of DDC systems and products.
 - 2. DDC systems with similar requirements to those indicated for a continuous period of five years within time of bid.
 - 3. DDC systems and products that have been successfully tested and in use on at least three past projects.
 - 4. Having complete published catalog literature, installation, operation and maintenance manuals for all products intended for use.
 - 5. Having full-time in-house employees for the following:
 - a. Product research and development.
 - b. Product and application engineering.
 - c. Product manufacturing, testing and quality control.

- d. Technical support for DDC system installation training, commissioning and troubleshooting of installations.
- e. Department operator training.

B. DDC System Provider Qualifications: Provider shall be representative of automated logic.

1.6 WARRANTY

A. Manufacturer's Warranty: Manufacturer and Installer agree to repair or replace products that fail in materials or workmanship within specified warranty period.

1. Failures shall be adjusted, repaired, or replaced at no additional cost or reduction in service to the Department.
2. Include updates or upgrades to software and firmware if necessary to resolve deficiencies. Install updates only after receiving the Department's written authorization.
3. Warranty service shall occur during normal business hours and commence within 16 hours of Department's warranty service request.
4. Warranty Period: Two years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Johnson Controls.

1. The above item has been approved by the Department as a Proprietary Item. No other item will be accepted. Article 9, Paragraph 9.7, Substitution of Materials, of the General Conditions to the Construction contract does not apply to the above item.

2.2 DDC SYSTEM DESCRIPTION

A. The scope of work shall consist of providing sensors and VAV controllers to match building standard which was installed by Automated Logic. New VAV units and sensors shall be integrated into existing system to match building standard.

2.3 RELAYS

A. General-Purpose Relays:

1. Relays shall be heavy duty and rated for at least 10 A at 250-V ac and 60 Hz.
2. Relays shall be either double pole double throw (DPDT) or three-pole double throw, depending on the control application.
3. Use a plug-in-style relay with an eight-pin octal plug for DPDT relays and an 11-pin octal plug for three-pole double-throw relays.
4. Construct the contacts of either silver cadmium oxide or gold.
5. Enclose the relay in a clear transparent polycarbonate dust-tight cover.
6. Relays shall have LED indication and a manual reset and push-to-test button.
7. Performance:
 - a. Mechanical Life: At least 10 million cycles.
 - b. Electrical Life: At least 100,000 cycles at rated load.
 - c. Pickup Time: 15 ms or less.

- d. Dropout Time: 10 ms or less.
 - e. Pull-in Voltage: 85 percent of rated voltage.
 - f. Dropout Voltage: 50 percent of nominal rated voltage.
 - g. Power Consumption: 2 VA.
 - h. Ambient Operating Temperatures: Minus 40 to 115 deg F.
8. Equip relays with coil transient suppression to limit transients to non-damaging levels.
 9. Plug each relay into an industry-standard, 35-mm DIN rail socket. Plug all relays located in control panels into sockets that are mounted on a DIN rail.
 10. Relay socket shall have screw terminals. Mold into the socket the coincident screw terminal numbers and associated octal pin numbers.

2.4 ELECTRICAL POWER DEVICES

A. Transformers:

1. Transformer shall be sized for the total connected load, plus an additional 25 percent of connected load.
2. Transformer shall be at least 100 VA.
3. Transformer shall have both primary and secondary fuses.

2.5 CONTROL WIRE AND CABLE

A. Wire: Single conductor control wiring above 24 V.

1. Wire size shall be at least No. 18 AWG.
2. Conductor shall be 7/24 soft annealed copper strand with 2- to 2.5-inch lay.
3. Conductor insulation shall be 600 V, Type THWN or Type THHN, and 90 deg C according to UL 83.
4. Conductor colors shall be black (hot), white (neutral), and green (ground).
5. Furnish wire on spools.

B. Single Twisted Shielded Instrumentation Cable above 24 V:

1. Wire size shall be a minimum No. 18 AWG.
2. Conductors shall be a twisted, 7/24 soft annealed copper strand with a 2- to 2.5-inch lay.
3. Conductor insulation shall have a Type THHN/THWN or Type TFN rating.
4. Shielding shall be 100 percent type, 0.35/0.5-mil aluminum/Mylar tape, helically applied with 25 percent overlap, and aluminum side in with tinned copper drain wire.
5. Outer jacket insulation shall have a 600-V, 90-deg C rating and shall be Type TC cable.
6. For twisted pair, conductor colors shall be black and white. For twisted triad, conductor colors shall be black, red and white.
7. Furnish wire on spools.

C. Single Twisted Shielded Instrumentation Cable 24 V and Less:

1. Wire size shall be a minimum No. 18 AWG.
2. Conductors shall be a twisted, 7/24 soft annealed copper stranding with a 2- to 2.5-inch lay.
3. Conductor insulation shall have a nominal 15-mil thickness, constructed from flame-retardant PVC.
4. Shielding shall be 100 percent type, 1.35-mil aluminum/polymer tape, helically applied with 25 percent overlap, and aluminum side in with tinned copper drain wire.
5. Outer jacket insulation shall have a 300-V, 105-deg C rating and shall be Type PLTC cable.

6. For twisted pair, conductor colors shall be black and white. For twisted triad, conductor colors shall be black, red and white.
 7. Furnish wire on spools.
- D. LAN and Communication Cable: Comply with DDC system manufacturer requirements for network being installed.
1. Cable shall be plenum rated.
 2. Cable shall comply with NFPA 70.
 3. Cable shall have a unique color that is different from other cables used on Project.
 4. Copper Cable for Ethernet Network:
 - a. 100BASE-TX 1000BASE-T or 1000BASE-TX.
 - b. TIA/EIA 586, Category 5e or Category 6.
 - c. Minimum No. 24 AWG solid.
 - d. Shielded Twisted Pair (STP) or Unshielded Twisted Pair (UTP).
 - e. Thermoplastic insulated conductors, enclosed in a thermoplastic outer jacket, Class CMP as plenum rated.

2.6 RACEWAYS FOR CONTROL WIRING, CABLING, AND TUBING

A. Metal Conduits, Tubing, and Fittings:

1. Listing and Labeling: Metal conduits, tubing, and fittings shall be listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
2. GRC: Comply with NEMA ANSI C80.1 and UL 6.
3. ARC: Comply with NEMA ANSI C80.5 and UL 6A.
4. IMC: Comply with NEMA ANSI C80.6 and UL 1242.
5. PVC-Coated Steel Conduit: PVC-coated rigid steel conduit.
 - a. Comply with NEMA RN 1.
 - b. Coating Thickness: 0.040 inch, minimum.
6. EMT: Comply with NEMA ANSI C80.3 and UL 797.
7. FMC: Comply with UL 1; zinc-coated steel or aluminum.
8. LFMC: Flexible steel conduit with PVC jacket and complying with UL 360.
9. Fittings for Metal Conduit: Comply with NEMA ANSI FB 1 and UL 514B.
 - a. Conduit Fittings for Hazardous (Classified) Locations: Comply with UL 1203 and NFPA 70.
 - b. Fittings for EMT:
 - 1) Material: Steel or die cast.
 - 2) Type: compression.
 - c. Expansion Fittings: PVC or steel to match conduit type, complying with UL 651, rated for environmental conditions where installed, and including flexible external bonding jumper.
 - d. Coating for Fittings for PVC-Coated Conduit: Minimum thickness of 0.040 inch, with overlapping sleeves protecting threaded joints.
10. Joint Compound for IMC, GRC, or ARC: Approved, as defined in NFPA 70, by authorities having jurisdiction for use in conduit assemblies, and compounded for use to lubricate and protect threaded conduit joints from corrosion and to enhance their conductivity.

2.7 CONTROL POWER WIRING AND RACEWAYS

- A. Comply with requirements in Section 260519 "Low-Voltage Electrical Power Conductors and Cables" electrical power conductors and cables.
- B. Comply with requirements in Section 260533 "Raceways and Boxes for Electrical Systems" for electrical power raceways and boxes.

2.8 IDENTIFICATION

- A. Control Equipment, Instruments, and Control Devices:
 - 1. Engraved tag bearing unique identification. Include instruments with unique identification identified by equipment being controlled or monitored, followed by point identification.
 - 2. Tag shall consist of white lettering on black background.
 - 3. Tag shall be engraved phenolic consisting of three layers of rigid laminate. Top and bottom layers are color-coded black with contrasting white center exposed by engraving through outer layer.
 - 4. Tag shall be fastened with drive pins.
 - 5. Instruments, control devices and actuators with Project-specific identification tags having unique identification numbers following requirements indicated and provided by original manufacturer do not require an additional tag.
- B. Raceway and Boxes:
 - 1. Comply with requirements for identification specified in Section 260553 "Identification for Electrical Systems."
 - 2. Paint cover plates on junction boxes and conduit same color as the tape banding for conduits. After painting, label cover plate "HVAC Controls," using an engraved phenolic tag.
 - 3. For raceways housing pneumatic tubing, add a phenolic tag labeled "HVAC Instrument Air Tubing."
 - 4. For raceways housing air signal tubing, add a phenolic tag labeled "HVAC Air Signal Tubing."

2.9 SOURCE QUALITY CONTROL

- A. Product(s) and material(s) will be considered defective if they do not pass tests and inspections.
- B. Prepare test and inspection reports.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.
 - 1. Verify compatibility with and suitability of substrates.
- B. Examine roughing-in for products to verify actual locations of connections before installation.

1. Examine roughing-in for instruments installed in piping to verify actual locations of connections before installation.
 2. Examine roughing-in for instruments installed in duct systems to verify actual locations of connections before installation.
- C. Examine walls, floors, roofs, and ceilings for suitable conditions where product will be installed.
- D. Prepare written report, endorsed by Installer, listing conditions detrimental to performance of the Work.
- E. Proceed with installation only after unsatisfactory conditions have been corrected.
- 3.2 DDC SYSTEM INTERFACE WITH OTHER SYSTEMS AND EQUIPMENT
- A. Communication Interface to Equipment with Integral Controls:
1. DDC system shall have communication interface with equipment having integral controls and having a communication interface for remote monitoring or control.
 2. Equipment to Be Connected: Air Terminals.
- 3.3 CONTROL DEVICES FOR INSTALLATION BY INSTALLERS
- A. Deliver selected control devices, specified in indicated HVAC instrumentation and control device Sections, to identified equipment and systems manufacturers for factory installation and to identified installers for field installation.
- B. Deliver the following to duct fabricator and Installer for installation in ductwork. Include installation instructions to Installer and supervise installation for compliance with requirements.
- 3.4 CONTROL DEVICES FOR EQUIPMENT MANUFACTURER FACTORY INSTALLATION
- A. Deliver the following to terminal unit manufacturer for factory installation. Include installation instructions to terminal unit manufacturer.
- 3.5 GENERAL INSTALLATION REQUIREMENTS
- A. Install products to satisfy more stringent of all requirements indicated.
- B. Install products level, plumb, parallel, and perpendicular with building construction.
- C. Support products, tubing, piping wiring and raceways. Brace products to prevent lateral movement and sway or a break in attachment when subjected to a force.
- D. If codes and referenced standards are more stringent than requirements indicated, comply with requirements in codes and referenced standards.
- E. Fabricate openings and install sleeves in ceilings, floors, roof, and walls required by installation of products. Before proceeding with drilling, punching, and cutting, check for concealed work to avoid damage. Patch, flash, grout, seal, and refinish openings to match adjacent condition.
- F. Welding Requirements:

1. Restrict welding and burning to supports and bracing.
2. No equipment shall be cut or welded without approval. Welding or cutting will not be approved if there is risk of damage to adjacent Work.
3. Welding, where approved, shall be by inert-gas electric arc process and shall be performed by qualified welders according to applicable welding codes.
4. If requested on-site, show satisfactory evidence of welder certificates indicating ability to perform welding work intended.

G. Fastening Hardware:

1. Stillson wrenches, pliers, and other tools that damage surfaces of rods, nuts, and other parts are prohibited for work of assembling and tightening fasteners.
2. Tighten bolts and nuts firmly and uniformly. Do not overstress threads by excessive force or by oversized wrenches.
3. Lubricate threads of bolts, nuts and screws with graphite and oil before assembly.

H. If product locations are not indicated, install products in locations that are accessible and that will permit service and maintenance from floor, equipment platforms, or catwalks without removal of permanently installed furniture and equipment.

3.6 ELECTRIC POWER CONNECTIONS

- A. Connect electrical power to DDC system products requiring electrical power connections.
- B. Design of electrical power to products not indicated with electric power is delegated to DDC system provider and installing trade. Work shall comply with NFPA 70 and other requirements indicated.
- C. Comply with requirements in Section 262816 "Enclosed Switches and Circuit Breakers" for electrical power circuit breakers.
- D. Comply with requirements in Section 260519 "Low-Voltage Electrical Power Conductors and Cables" for electrical power conductors and cables.
- E. Comply with requirements in Section 260533 "Raceways and Boxes for Electrical Systems" for electrical power raceways and boxes.

3.7 IDENTIFICATION

- A. Identify system components, wiring, cabling, and terminals. Comply with requirements in Section 260553 "Identification for Electrical Systems" for identification products and installation.

3.8 CONTROL WIRE, CABLE AND RACEWAYS INSTALLATION

- A. Comply with NECA 1.
- B. Comply with TIA 568-C.1.
- C. Wiring Method: Install cables in raceways and cable trays except in accessible ceiling spaces and in gypsum board partitions where unenclosed wiring method may be used. Conceal raceway and cables except in unfinished spaces.

1. Install plenum cable in environmental air spaces, including plenum ceilings.
 2. Comply with requirements for cable trays specified in Section 260536 "Cable Trays for Electrical Systems."
 3. Comply with requirements for raceways and boxes specified in Section 260533 "Raceways and Boxes for Electrical Systems."
- D. Wiring Method: Conceal conductors and cables in accessible ceilings, walls, and floors where possible.
- E. Field Wiring within Enclosures: Bundle, lace, and train conductors to terminal points with no excess and without exceeding manufacturer's limitations on bending radii. Install lacing bars and distribution spools.
- F. Conduit Installation:
1. Install conduit expansion joints where conduit runs exceed 200 feet, and conduit crosses building expansion joints.
 2. Coordinate conduit routing with other trades to avoid conflicts with ducts, pipes and equipment and service clearance.
 3. Maintain at least 3-inch separation where conduits run axially above or below ducts and pipes.
 4. Limit above-grade conduit runs to 100 feet without pull or junction box.
 5. Do not install raceways or electrical items on any "explosion-relief" walls, or rotating equipment.
 6. Do not fasten conduits onto the bottom side of a metal deck roof.
 7. Flexible conduit is permitted only where flexibility and vibration control is required.
 8. Limit flexible conduit to 3 feet long.
 9. Conduit shall be continuous from outlet to outlet, from outlet to enclosures, pull and junction boxes, and shall be secured to boxes in such manner that each system shall be electrically continuous throughout.
 10. Direct bury conduits underground or install in concrete-encased duct bank where indicated.
 - a. Use rigid, nonmetallic, Schedule 80 PVC.
 - b. Provide a burial depth according to NFPA 70, but not less than 24 inches.
 11. Secure threaded conduit entering an instrument enclosure, cabinet, box, and trough, with a locknut on outside and inside, such that conduit system is electrically continuous throughout. Provide a metal bushing on inside with insulated throats. Locknuts shall be the type designed to bite into the metal or, on inside of enclosure, shall have a grounding wedge lug under locknut.
 12. Conduit box-type connectors for conduit entering enclosures shall have an insulated throat.
 13. Connect conduit entering enclosures in wet locations with box-type connectors or with watertight sealing locknuts or other fittings.
 14. Offset conduits where entering surface-mounted equipment.
 15. Seal conduit runs used by sealing fittings to prevent the circulation of air for the following:
 - a. Conduit extending from interior to exterior of building.
 - b. Conduit extending into pressurized duct and equipment.
 - c. Conduit extending into pressurized zones that are automatically controlled to maintain different pressure set points.
- G. Wire and Cable Installation:

1. Cables serving a common system may be grouped in a common raceway. Install control wiring and cable in separate raceway from power wiring. Do not group conductors from different systems or different voltages.
2. Install cables with protective sheathing that is waterproof and capable of withstanding continuous temperatures of 90 deg C with no measurable effect on physical and electrical properties of cable.
 - a. Provide shielding to prevent interference and distortion from adjacent cables and equipment.
3. Install lacing bars to restrain cables, to prevent straining connections, and to prevent bending cables to smaller radii than minimums recommended by manufacturer.
4. Bundle, lace, and train conductors to terminal points without exceeding manufacturer's limitations on bending radii, but not less than radii specified in BICSI ITSIMM, "Cabling Termination Practices" Chapter. Install lacing bars and distribution spools.
5. UTP Cable Installation:
 - a. Comply with TIA 568-C.2.
 - b. Do not untwist UTP cables more than 1/2 inch from the point of termination, to maintain cable geometry.
6. Identify each wire on each end and at each terminal with a number-coded identification tag. Each wire shall have a unique tag.
7. Provide strain relief.
8. Terminate wiring in a junction box.
 - a. Clamp cable over jacket in junction box.
 - b. Individual conductors in the stripped section of the cable shall be slack between the clamping point and terminal block.
9. Terminate field wiring and cable not directly connected to instruments and control devices having integral wiring terminals using terminal blocks.
10. Install signal transmission components according to IEEE C2, REA Form 511a, NFPA 70, and as indicated.
11. Keep runs short. Allow extra length for connecting to terminal boards. Do not bend flexible coaxial cables in a radius less than 10 times the cable OD. Use sleeves or grommets to protect cables from vibration at points where they pass around sharp corners and through penetrations.
12. Ground wire shall be copper and grounding methods shall comply with IEEE C2. Demonstrate ground resistance.
13. Wire and cable shall be continuous from terminal to terminal without splices.
14. Use insulated spade lugs for wire and cable connection to screw terminals.
15. Use shielded cable to transmitters.
16. Use shielded cable to temperature sensors.
17. Perform continuity and meager testing on wire and cable after installation.
18. Do not install bruised, kinked, scored, deformed, or abraded wire and cable. Remove and discard wire and cable if damaged during installation, and replace it with new cable.
19. Cold-Weather Installation: Bring cable to room temperature before dereeling. Heat lamps shall not be used for heating.
20. Pulling Cable: Comply with BICSI ITSIM, Ch. 4, "Pulling Cable." Monitor cable pull tensions.
21. Protection from Electro-Magnetic Interference (EMI): Provide installation free of (EMI). As a minimum, comply with the following requirements:

- a. Comply with BICSI TDMM and TIA 569-C for separating unshielded cable from potential EMI sources, including electrical power lines and equipment.
- b. Separation between open cables or cables in nonmetallic raceways and unshielded power conductors and electrical equipment shall be as follows:
 - 1) Electrical Equipment Rating Less Than 2 kVA: A minimum of 5 inches.
 - 2) Electrical Equipment Rating between 2 and 5 kVA: A minimum of 12 inches.
 - 3) Electrical Equipment Rating More Than 5 kVA: A minimum of 24 inches.
- c. Separation between cables in grounded metallic raceways and unshielded power lines or electrical equipment shall be as follows:
 - 1) Electrical Equipment Rating Less Than 2 kVA: A minimum of 2-1/2 inches.
 - 2) Electrical Equipment Rating between 2 and 5 kVA: A minimum of 6 inches.
 - 3) Electrical Equipment Rating More Than 5 kVA: A minimum of 12 inches.
- d. Separation between cables in grounded metallic raceways and power lines and electrical equipment located in grounded metallic conduits or enclosures shall be as follows:
 - 1) Electrical Equipment Rating Less Than 2 kVA: No requirement.
 - 2) Electrical Equipment Rating between 2 and 5 kVA: A minimum of 3 inches.
 - 3) Electrical Equipment Rating More Than 5 kVA: A minimum of 6 inches.
- e. Separation between Cables and Electrical Motors and Transformers, 5 kVA or 5 HP and Larger: A minimum of 48 inches.
- f. Separation between Cables and Fluorescent Fixtures: A minimum of 5 inches.

3.9 FIELD QUALITY CONTROL

- A. Perform tests and inspections.
- B. Manufacturer's Field Service: Engage a factory-authorized service representative to test and inspect components, assemblies, and installations, including connections.
- C. Perform the following tests and inspections:
 - 1. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
 - 2. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
- D. Testing:
 - 1. Perform preinstallation, in-progress, and final tests, supplemented by additional tests, as necessary.
 - 2. Preinstallation Cable Verification: Verify integrity and serviceability for new cable lengths before installation. This assurance may be provided by using vendor verification documents, testing, or other methods. As a minimum, furnish evidence of verification for cable attenuation and bandwidth parameters.
 - 3. In-Progress Testing: Perform standard tests for correct pair identification and termination during installation to ensure proper installation and cable placement. Perform tests in addition to those specified if there is any reason to question condition of material furnished and installed. Testing accomplished is to be documented by agency conducting tests. Submit test results for Project record.

4. Final Testing: Perform final test of installed system to demonstrate acceptability as installed. Testing shall be performed according to a test plan supplied by DDC system manufacturer. Defective Work or material shall be corrected and retested. As a minimum, final testing for cable system, including spare cable, shall verify conformance of attenuation, length, and bandwidth parameters with performance indicated.
5. Test Equipment: Use a fiber-optic time domain reflectometer for testing of length and optical connectivity.
6. Test Results: Record test results and submit copy of test results for Project record.

3.10 DDC SYSTEM I/O CHECKOUT PROCEDURES

- A. Check installed products before continuity tests, leak tests and calibration.
- B. Check instruments for proper location and accessibility.
- C. Check instruments for proper installation on direction of flow, elevation, orientation, insertion depth, or other applicable considerations that will impact performance.
- D. Check instrument tubing for proper isolation, fittings, slope, dirt legs, drains, material and support.
- E. Control Damper Checkout:
 1. Verify that control dampers are installed correctly for flow direction.
 2. Verify that proper blade alignment, either parallel or opposed, has been provided.
 3. Verify that damper frame attachment is properly secured and sealed.
 4. Verify that damper actuator and linkage attachment is secure.
 5. Verify that actuator wiring is complete, enclosed and connected to correct power source.
 6. Verify that damper blade travel is unobstructed.

3.11 DDC SYSTEM I/O ADJUSTMENT, CALIBRATION AND TESTING:

- A. Calibrate each instrument installed that is not factory calibrated and provided with calibration documentation.
- B. Provide a written description of proposed field procedures and equipment for calibrating each type of instrument. Submit procedures before calibration and adjustment.
- C. For each analog instrument, make a three-point test of calibration for both linearity and accuracy.
- D. Equipment and procedures used for calibration shall comply with instrument manufacturer's written instructions.
- E. Provide diagnostic and test equipment for calibration and adjustment.
- F. Field instruments and equipment used to test and calibrate installed instruments shall have accuracy at least twice the instrument accuracy being calibrated. An installed instrument with an accuracy of 1 percent shall be checked by an instrument with an accuracy of 0.5 percent.
- G. Calibrate each instrument according to instrument instruction manual supplied by manufacturer.
- H. If after calibration indicated performance cannot be achieved, replace out-of-tolerance instruments.

- I. Comply with field testing requirements and procedures indicated by ASHRAE's Guideline 11, "Field Testing of HVAC Control Components," in the absence of specific requirements, and to supplement requirements indicated.
- J. Analog Signals:
 - 1. Check analog voltage signals using a precision voltage meter at zero, 50, and 100 percent.
 - 2. Check analog current signals using a precision current meter at zero, 50, and 100 percent.
 - 3. Check resistance signals for temperature sensors at zero, 50, and 100 percent of operating span using a precision-resistant source.
- K. Digital Signals:
 - 1. Check digital signals using a jumper wire.
 - 2. Check digital signals using an ohmmeter to test for contact making or breaking.
- L. Control Dampers:
 - 1. Stroke and adjust control dampers following manufacturer's recommended procedure, from 100 percent open to 100 percent closed and back to 100 percent open.
 - 2. Stroke control dampers with pilot positioners. Adjust damper and positioner following manufacturer's recommended procedure, so damper is 100 percent closed, 50 percent closed and 100 percent open at proper air pressure.
 - 3. Check and document open and close cycle times for applications with a cycle time less than 30 seconds.
 - 4. For control dampers equipped with positive position indication, check feedback signal at multiple positions to confirm proper position indication.

3.12 DDC SYSTEM CONTROLLER CHECKOUT

- A. Verify power supply.
 - 1. Verify voltage, phase and hertz.
 - 2. Verify that protection from power surges is installed and functioning.
 - 3. Verify that ground fault protection is installed.
 - 4. If applicable, verify if connected to UPS unit.
 - 5. If applicable, verify if connected to a backup power source.
 - 6. If applicable, verify that power conditioning units, transient voltage suppression and high-frequency noise filter units are installed.
- B. Verify that wire and cabling is properly secured to terminals and labeled with unique identification.
- C. Verify that spare I/O capacity is provided.

3.13 ADJUSTING

- A. Occupancy Adjustments: When requested within 12 months from date of Substantial Completion, provide on-site assistance in adjusting system to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose.

3.14 DEMONSTRATION

- A. Engage a factory-authorized service representative with complete knowledge of Project-specific system installed to train Department's maintenance personnel to adjust, operate, and maintain DDC system.

END OF SECTION 230923